**Professional Indemnity Renewal Declaration**

This declaration is for your Professional Indemnity insurance and all material facts must be disclosed, failure to do so may prejudice your position in the event of a claim or else render your insurance voidable. A material fact is one that could influence the assessment or acceptance of the risk, if you are in any doubt as to what constitutes a material fact then please consult your broker.

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Name of Insured

Date of last proposal form \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Last Complete Financial Year** | | **Estimate for Current Financial Year** | |
|  | **Home** | **Overseas** | **Home** | **Overseas** |
| (i) Turnover where the Firm designs and constructs from its own design and provides full technical supervision | £ | £ | £ | £ |
| (ii) Fees where the Firm provides design and technical services only (i.e. no construction is undertaken by the Firm) | £ | £ | £ | £ |
| (iii) Fees where the Firm provides project management or supervision of construction services only (i.e. no construction is undertaken by the Firm) | £ | £ | £ | £ |
| (iv) Turnover where the Firm constructs from other’s design performed on behalf of the Firm (i.e. where there is a contingent design liability) | £ | £ | £ | £ |
| (v) Turnover where the Firm constructs from other’s designs and other’s technical supervision | £ | £ | £ | £ |
| (vi) Other turnover not mentioned above (please give details) – these activities will not normally be covered by the policy | £ | £ | £ | £ |
| **TOTAL** | £ | £ | £ | £ |

1. Have there been any changes to the name, address or senior structure of the company?  **Yes / No**
2. Have there been any changes to the type of work you undertake, as declared in your last proposal form?  
   Are any changes anticipated over the coming 12 months? (This includes any changes to your maximum project and contract sizes, valuation sizes and changes to your split of activities.)  **Yes / No**
3. Have there been any claims or potential circumstances that could give rise to a claim since completion of your last proposal form?  **Yes / No**
4. After enquiry of all partners / directors / staff, are you aware of any claims or circumstances which could lead to a claim in respect of any of the risks to which this declaration relates?  **Yes / No**
5. Are there any other material changes to the risk?  **Yes / No**

If you have answered ‘Yes’ to any question then please provide full details on your headed paper.

Should any material fact subsequently arise before inception of cover I/We undertake to inform Pen Underwriting Limited..

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Principal

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_ (Please retain a copy of this declaration for your own records)